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| Md.Imran Shah House # 208, 1st Colony   Mirpur-1, Dhaka, Bangladesh  Cell : **01682776746**  Email- [shah.imran0001@gmail.com](mailto:shah.imran0001@gmail.com) ABOUT ME I AM AN ENTHUSIASTIC, SELF-MOTIVATED,RELIABLE, RESPONSIBLE AND HARD WORKING PERSON. I AM A MATURE TEAM WORKER AND ADAPTABLE TO ALL CHALLENGING SITUATIONS. SKILLSLANGUAGE  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | BANGLA |  |  |  |  |  | | ENGLISH |  |  |  |  |  |  PERSONAL  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | COMMUNICATION |  |  |  |  |  | | ORGANIZING |  |  |  |  |  | | TEAM PLAYER |  |  |  |  |  | | SOCIAL |  |  |  |  |  |  REFERENCE MD.ANOWER HOSSAIN BHUIYAN  Managing Director (Vision Twenty 20 Builders Ltd )CELL-01713041764 | MD IMRAN SHAH EXPERIENCE (01/05/19– present) ADMIN OFFICERVISION TWENY 20 BUILDERS LTD. Managing day-to-day operations of the office, organizing and maintaining files and records, planning and scheduling meetings and appointments, managing projects.  (12/01/19-11/04/19) PROJECT AUDITORGREENLAND TECHNOLOGIES LTD (GETCO GROUP). New Holland Tractor`s customer visit & makiing audit report on installements transaction in different district for that purpose I visited Jashore,Sherpur,Jamalpur,Bagura. EDUCATION PASSING YEAR-2019 MASTERS OF BUSINESS ADMINISTRATIONUNDER UNIVERSITY OF DHAKA RESULT- APPEARD  PASSING YEAR -2017 BACHELOR OF BUSINESS STUDIESUNDER UNIVERSITY OF DHAKA RESULT -3.30 .  PASSING YEAR -2011 HIGHER SECONDARY SCHOOL CERTIFICATEDHAKA COMMERCE COLLEGE RESULT – 5.00  PASSING YEAR -2009 SECONDARY SCHOOL CERTIFICATEHAZRAT SHAH ALI MODEL HIGH SCHOOL RESULT -5.00 |